



Plan Review Application
 State of Idaho
DIVISION OF BUILDING SAFETY
 1090 East Watertower Street, Ste. 150
 Meridian, Idaho 83642-3556

Applicant		Address		Phone	
Designer		Address		Phone	
Owner		Address		Phone	
Project is (check only one): Public School <input type="checkbox"/> - DPW <input type="checkbox"/> - Other State Building <input type="checkbox"/> - Other <input type="checkbox"/>					
Plan review contact – name, phone, fax, email (email required for electronic submittal)					
Site address:			City	County	State
Project Description: DPW# _____					
Building Use					
Design ground snow load (P _g) (P/sf)		Design wind speed (mph & Exp.)		Seismic Design Category	
Number of Stories		Floor live load (P/sf)		Climate Zone: 5 <input type="checkbox"/> 6 <input type="checkbox"/>	
Building Area (sf)		Occupancy Group	Occupant Load		Type of Const.
Fire Sprinkler System throughout Yes <input type="checkbox"/> NO <input type="checkbox"/>		Local Government, name of city (or county if out of city) the site is located in →			
Total Construction Value		\$	Plan Review Fee per Table on page 2		\$
Applicant's signature					Date
Applicant's name printed				Company	
Codes currently adopted: 2009 IBC, 2009 IECC, 2009 IRC (parts I, II, III, IV) 2006 IRC (parts V & VI), 2006 IMC, 2006 IFGC, 2008 NEC, 2003 UPC					
<input type="checkbox"/> Yes, I will be submitting plans electronically. For other options see page 2 of this form.					
DBS USE	PA#		PR Fee \$		Received

Plan document quantity and format requirements

Best option for all projects: Upload files for drawings, specification, calculations and reports to our web based electronic plan review system. You will receive instruction by email on uploading files.

Public school projects submitted to DBS for plan review need to include the following:

1. One of the following:
 - a. One (1) copy of the plans on a CD ROM in PDF format **or**
 - b. Two (2) copies of the plans on paper at ½ size plus one full size **or**
 - c. Three (3) copies of the plans on paper at full size
2. The specifications in one of the following formats:
 - a. One (1) copy of the specification on CD ROM in PDF format **or**
 - b. Three (3) copies of the specifications on paper
3. One (1) copy of the structural calculations on CD ROM in PDF format or on paper
4. One (1) copy of the energy code compliance reports, soils reports or other documents not included in the above on CD ROM in PDF format or on paper

All other projects submitted to DBS for plan review need to include the following:

1. One of the following:
 - a. One (1) copy of the plans on a CD ROM in PDF format **or**
 - b. Three (3) copies of the plans on paper at ½ size plus one full size **or**
 - c. Four (4) copies of the plans on paper at full size
2. One of the following:
 - a. One (1) copy of the specification on CD ROM in PDF format **or**
 - b. Four (4) copies of the specifications on paper
3. One (1) copy of the structural calculations on CD ROM in PDF format or on paper
4. One (1) copy of the energy code compliance reports, soils reports or other documents not included in the above on CD ROM in PDF format **or** if on paper, four (4) copies.

Plan Review Fee Schedule	
Total Valuation	Plan Review Fee
\$1 to \$500	\$9.40
Over \$500 to \$2,000	\$9.40 for the first \$500 plus \$1.22 for each additional \$100, or fraction thereof
Over \$2,000 to \$25,000	\$27.70 for the first \$2,000 plus \$5.6 for each additional \$1,000, or fraction thereof
Over \$25,000 to \$50,000	\$156.70 for the first \$25,000 plus \$4.04 for each additional \$1,000, or fraction thereof
Over \$50,000 to \$100,000	\$257.50 for the first \$50,000 plus \$2.80 for each additional \$1,000, or fraction thereof
Over \$100,000 to \$500,000	\$397.50 for the first \$100,000 plus \$2.24 for ea. additional \$1,000, or fraction thereof
Over \$500,000 to \$1,000,000	\$1293.50 for first \$500,000 plus \$1.90 for each additional \$1,000, or fraction thereof
Over \$1,000,000 to \$5,000,000	\$2243.50 for 1st \$1,000,000 plus \$1.46 for each additional \$1,000, or fraction thereof
Over \$5,000,000 to \$10,000,000	\$8,083.50 for the first \$5,000,000 plus \$1.10 each additional \$1,000, or fraction thereof
Over \$10,000,000	\$13,583.5 for the first \$10,000,000 plus \$0.80 each additional \$1,000, or fraction thereof
If excessive plan review time is required there will be additional fees assessed at \$100 per hour but not to exceed an additional 62.5 percent of the above.	